2019年度宁波市自然资源和规划局

北仑分局政府信息公开工作年度报告

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| 一、总体情况  2019年，宁波市自然资源和规划局北仑分局按照区政府的统一部署，加强领导，健全制度，落实责任，加强信息发布、解读和回应工作，扩大公众参与度，依法、及时、准确地开展政府信息公开工作。  一是建立健全工作机制。成立宁波市自然资源和规划局北仑分局政府信息公开工作领导小组，由局长担任领导小组组长，分管副局长担任副组长，各科室长为领导小组成员，工作职责明确，责任落实。局办公室负责组织协调，各有关科室根据任务分解具体负责信息工作的落实，各科室长为本科室第一责任人，指导专人负责信息的梳理和日常工作的处理，确保政府信息公开工作的顺利进行。  二是完善制度规范。为确保政府信息公开的真实、及时、有效、安全，落实公开前审查制度，做好政府信息公开前的文件审核签发工作，对拟公开的文件进行审查，未经审查的文件不得公开。严格执行保密规定，确保公开的信息不涉密、涉密的信息不公开。  三是强化信息公开监督。强化内部管理，做好政府信息公开的日常监督和组织协调，发现问题，及时纠正。自觉接受社会群众监督，在政府信息公开网公开监督投诉电话，要求对收到的各种投诉，及时查实，及时处理。  截止2019年12月30日，我局政府信息北仑政府信息公开网站主动公开数共1319条，政务微博主动公开政府信息数245条。  二、主动公开政府信息情况   |  |  |  |  | | --- | --- | --- | --- | | 第二十条第（一）项 | | | | | 信息内容 | 本年新制作数量 | 本年新公开数量 | 对外公开总数量 | | 规章 | 0 | 0 | 0 | | 规范性文件 | 0 | 0 | 0 | | 第二十条第（五）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 | | 行政许可 | 756 | 增加40件 |  | | 其他对外管理服务事项 | 16.29万 | 增加3.41万件 | 0 | | 第二十条第（六）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 | | 行政处罚 | 0 | 1 | 1 | | 行政强制 | 0 | 0 | 0 | | 第二十条第（八）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | | 行政事业性收费 | 788万 | 减少276万 | | | 第二十条第（九）项 | | | | | 信息内容 | 采购项目数量 | 采购总金额 | | | 政府集中采购 | 0 | 0 | |   三、收到和处理政府信息公开申请情况   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | | | 申请人情况 | | | | | | | | 自然人 | 法人或其他组织 | | | | | 总计 | | 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 | | 一、本年新收到政府信息公开申请数量 | | | 42 | 3 |  |  |  |  | 45 | | 二、上年转结政府信息公开申请数量 | | | 30 | 1 |  |  |  |  |  | | 三、本年度办理结果 |  | |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | （四）无法提供 | 1.本机关不掌握相关政府信息 | 5 | 2 |  |  |  |  |  | | 2.没有现成信息需要另行制作 | 1 |  |  |  |  |  |  | | 3.补正后申请内容仍不明确 |  |  |  |  |  |  |  | | （五）不予处理 | 1.信访举报投诉类申请 | 1 |  |  |  |  |  |  | | 2.重复申请 | 2 |  |  |  |  |  |  | | 3.要求提供公开出版物 |  |  |  |  |  |  |  | | 4.无正当理由大量反复申请 | 0 |  |  |  |  |  |  | | 5.要求行政机关确认或重新出具已获取信息 | 0 |  |  |  |  |  |  | | （六）其他处理 | |  |  |  |  |  |  |  | | （七）总计 | |  |  |  |  |  |  |  | | 四、转结下年度继续办理 | | | 0 |  |  |  |  |  |  |   四、政府信息公开行政复议、行政诉讼情况   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 行政复议 | | | | | 行政诉讼 | | | | | | | | | | | 未经复议直接起诉 | | | | | 复议后起诉 | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 |   五、存在的主要问题及改进情况  个别栏目还存在的瑕疵，存在细节不到位，信息发布迟滞等情况，需要我们及时改进工作方式，加大信息发布的时势性和及时性。  六、其他需要报告的事项  本年度无其他需要报告的事项。 |